



Supplier Procurement and Management

As an event organiser, you are only as good as your suppliers and so procuring the right one is essential.

Pennine Events can take the hassle away from you and in the process look to save you money too! This can be in a range of different ways, including:

- Producing clear and specific tender briefs
- Advising on who to obtain quotes from and obtaining the quotes on your behalf
- Liaising with the suppliers and checking their documentation, insurances and licences
- Conducting site visits and producing site guidelines
- Producing supplier information packs and handing queries

Implementing a clear supplier procurement and management strategy for your event will save you both money and time.